Appendix 61

DEPED QUEZON ICT UNIT
UPLOADED
Date/Time: NOV 07 2025
By: CHAW 9:25
Ref. No. NOA 102-2025

# PURCHASE ORDER

## DEPARTMENT OF EDUCATION
DIVISION OF QUEZON

Supplier: M.I. SEVILLA RESORT
Address: BRGY. DOMOIT, LUCENA CITY
TIN 176-763-942-002
ITB NO. 2025-04-SERVICES

P.O. No.: 2025-10-0240
Date: OCTOBER 28, 2025
Mode of Procurement COMPETITIVE BIDDING

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery LUCENA CITY
Date of Delivery NOV 10-12, 2025

Delivery Term within 15 Calendar Days upon receipt of NTP
Payment Term 30 working days

| Stock No. | Unit | Item Description | Quantity | Unit Cost | Amount |
|---|---|---|---|---|---|
| | | NOV 10-12, 2025 | | | |
| | | NOV 10 2025 | | | |
| | PAX | FOOD/VENUE/ACCOMMODATION<br>Food: Breakfast, AM Snack, Lunch, PM Snacks & Dinner | 325 | 1,998.00 | 649,350.00 |
| | | NOV 11 2025 | | | |
| | PAX | FOOD/VENUE/ACCOMMODATION<br>Food: Breakfast, AM Snack, Lunch, PM Snacks & Dinner | 325 | 1,998.00 | 649,350.00 |
| | | NOV 12 2025 | | | |
| | PAX | FOOD/VENUE<br>Food: Breakfast, Lunch | 325 | 598.00 | 194,350.00 |
| | | SUPPLY OF FOOD VENUE AND ACCOMMODATION FOR THE CONDUCT OF CAPACITY DEVELOPMENT ON SCHOOL SITES TITLING REPOST | | | |
| | | **GRAND TOTAL** | | | **1,493,050.00** |

(TOTAL Amount In Words) **ONE MILLION FOUR HUNDRED NINETY THREE THOUSAND FIFTY PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Miradeth I. Sevilla
Proprietress
M.I. SEVILLA RESORT
Signature over Printed Name of Supplier

NOV 05 2025
Date

Very truly yours,

**ROMMEL G. BAUTISTA, CESO V**
Schools Division Superintendent

Funds Cluster : 01101101
Funds Available :

**EDMUNDO MARIN, JR.**
Accountant III

ORS/BURS No. :
Date of the ORS/BURS :
Amount